

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid
Customer Services
Executive Director: Douglas Hendry

Scotcourt House, 45 West Princes Street,
HELENSBURGH G84 7DE

19 April 2011

NOTICE OF MEETING

A meeting of the **HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP** will be held in the **VICTORIA HALLS, HELENSBURGH** on **TUESDAY, 17 MAY 2011** at **2:00 PM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

1. **APOLOGIES**
2. **MINUTE OF MEETING 15 MARCH 2011 (Pages 1 - 6)**
3. **UPDATE ON PROGRESS OF CHORD - ARGYLL AND BUTE COUNCIL CHORD PROJECT MANAGER**
4. **HM THE QUEEN'S DIAMOND JUBILEE BEACONS - 4TH JUNE 2012 - ARGYLL AND BUTE COUNCIL, GOVERNANCE AND LAW**
5. **RATIONALISATION/PARTNERSHIP LINKAGES TO LOCAL AREA COMMUNITY PLANNING GROUP - ARGYLL AND BUTE COUNCIL, GOVERNANCE AND LAW**
6. **HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP PROGRESS REPORT - ARGYLL AND BUTE COUNCIL, GOVERNANCE AND LAW**
7. **COMMUNITY ENGAGEMENT CPP SUB-GROUP - ARGYLL AND BUTE COUNCIL, IMPROVEMENT AND STRATEGIC HR**
8. **CONSULTATION DIARY - ARGYLL AND BUTE COUNCIL, IMPROVEMENT AND STRATEGIC HR**
9. **BETTER COMMUNITY ENGAGEMENT PROGRAMME TRAINING DAYS - UPDATE - ARGYLL & BUTE COUNCIL, IMPROVEMENT AND STRATEGIC HR**

**10. UPDATE FROM THEMATIC GROUPS - ARGYLL AND BUTE COUNCIL,
GOVERNANCE AND LAW**

(a) Social Affairs (Pages 7 - 8)

(b) Environment (Pages 9 - 10)

(c) Economy (Pages 11 - 12)

**11. LOCAL DEVELOPMENT PLAN - MAIN ISSUES REPORT (MIR) - ARGYLL AND
BUTE COUNCIL, DEVELOPMENT SERVICES**

HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP

Contact: Belinda Hamilton - Area Governance Assistant Tel:01436 658825

MINUTES of MEETING of HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP held in the VICTORIA HALLS, HELENSBURGH on TUESDAY, 15 MARCH 2011

Present: Councillor Vivien Dance (Chair)
Councillor George Freeman
Councillor Andrew Nisbet
Councillor Al Reay
Shirley MacLeod – Area Customer Services Manager
Belinda Hamilton – Area Governance Assistant
Margaret Fyfe – Community Regeneration and Voluntary Support
Eileen Wilson – Community Planning Manager
Neil Sturrock - SPT
Tony Davey – Cardross Community Council
John Tacchi – Helensburgh Community Council
Gillian Barclay – Argyll Voluntary Action
Katrina Sayer - Argyll Voluntary Action
Neil Black – Loch Lomond and Trossachs National Park
Tommy Keay – Strathclyde Fire and Rescue

1. APOLOGIES

Apologies were intimated from:-

Councillor William Petrie
Councillor David Kinniburgh
Councillor James Robb
Councillor Daniel Kelly
Councillor Ellen Morton
Morevain Martin – Community Regeneration
Darrel Hendrie – Helensburgh Community Council
George Watt – Chamber of Commerce
Anne Helstrip - NHS

2. MINUTES

(a) MINUTE OF MEETING 18 JANUARY 2011

The minute of meeting 18 January 2011 was approved as a correct record.

3. MATTERS ARISING

Minute Item 6

Margaret Fyfe, Service Officer, advised that a new proposed date of the training was still to be advised due to the rescheduling of the Helensburgh and Lomond Area Committee on the same day. A list of suggested dates will be circulated for the Group to indicate their preferences.

Action: Morevain Martin

Minute Item 7

Eileen Wilson, Community Planning Manager, advised that she had still received no feedback on suggested local partners and it was agreed that Belinda would issue another reminder to the Group to this effect.

Action: Belinda Hamilton

Minute Item 8

Eileen Wilson informed the Group that the first meeting of the Sub Group had taken place on 22 February and had been very effective and that there had been a good turnout. Rory Colville had been elected as Chair and the next meeting will be in May where it is hoped that the agreed outcomes will include a work plan for the next year and a Draft Action Plan. It is envisaged that the aims of the previous groups would still be achieved.

Noted

4. RATIONALISATION/PARTNERSHIP LINKAGES TO LOCAL AREA COMMUNITY PLANNING GROUP - ARGYLL AND BUTE COUNCIL, GOVERNANCE AND LAW

The Group was asked to note the progress which had been made in making linkages of the Strategic Local Partnerships to the Helensburgh and Lomond Local Area Community Planning Group.

Decision

- i. Agreed to note the progress which has been made to date.
- ii. Agreed that this work should remain a standing item for consideration at future meetings of the Group.

(Ref: Report by Area Customer Services Manager, dated 15 March 2011, submitted)

5. HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP PROGRESS REPORT - ARGYLL AND BUTE COUNCIL, GOVERNANCE AND LAW

The Group was asked to note the contents of a report by the Area Customer Services Manager on the progress made by partners in the financial year 2010/11 in delivering the agreed Local Community Plan for Helensburgh & Lomond and consider whether any amendments to the plan may be required.

Decision

- i. Agreed to invite the CHORD Project Manager to Helensburgh & Lomond LACPG meeting in May to discuss Pierhead proposals.
- ii. Agreed to provide feedback any comments, changes or inclusions to the Helensburgh and Lomond Area Plan to the Area Customer

Services Manager.

- iii. Agreed to submit the revised scorecard which reflects the plan, to the May LACPG meeting.

(Ref: Report by Area Customer Services Manager, dated 15 March 2011, submitted)

6. CONSULTATION DIARY - ARGYLL AND BUTE COUNCIL, IMPROVEMENT AND STRATEGIC HR

The Group was updated by the Community Planning Manager that she had received no updates for the Consultation Diary despite requests for this information.

Decision

- i. Agreed to note the verbal update by the Community Planning Manager
- ii. Agreed to re-circulate the Consultation Diary information request to the Group.

7. DEMONSTRATION OF NEW COUNCIL WEBSITE - ARGYLL AND BUTE COUNCIL, IMPROVEMENT AND STRATEGIC HR

Eileen Wilson, Community Planning Manager, provided the Group with an overview of the new Argyll and Bute website. She demonstrated the various routes that could be used to access information and advised that as the website was still a work in progress, any additional information or suggestions would be welcomed. She also spoke on the Public Service Improvement Framework document which has been distributed to the other LACPG groups and advised that solutions were currently in place to address the difficult format of the document.

Decision

- i. Agreed to note the presentation by the Community Planning Manager
- ii. Agreed that the Area Governance Assistance would circulate contact details for the website to the Group.
- iii. Agreed to re-circulate the Consultation Diary information request to the Group.

8. PEOPLE FIRST - PRESENTATION - ARGYLL VOLUNTARY ACTION

The Group was briefed in a presentation by Katrina Sayer of Argyll Voluntary Action of the People First project which commences in Spring 2011, funder LEADER until September 2011. It has been designed to engage with and consult the harder to reach groups across Argyll and

Bute. Ms Sayer outlined the principles of the project and the reasons why people don't attend public meetings. She gave an overview of the outcomes to date and advised that a full report will come out at the end of the next phase.

Decision

- i. Agreed to note the contents of the presentation.
- ii. Agreed to provide the Group with a copy of the budget report

9. UPDATE FROM THEMATIC GROUPS - ARGYLL AND BUTE COUNCIL, GOVERNANCE AND LAW

(a) ENVIRONMENT

The Group noted a report by the Economic Thematic Group advising that the Partners are continuing with their scrutiny of the Thematic group measures with a view to refining them and making them more relevant to the performance reporting of the Community Plan.

Decision

Agreed to note the contents of the submitted report.

(Ref: Report by Andrew Campbell SNH, dated 2 February, submitted)

(b) SOCIAL AFFAIRS

The Group was asked to note a report by the Executive Director, Community Services which summarised the continued progress made by the Social Affairs Thematic Group.

Decision

Agreed to note the contents of the submitted report.

(Ref: report by Executive Director, Community Services, dated February 2011, submitted)

(c) ECONOMY THEMATIC GROUP

The Group were asked to note the contents of a report by the Economy Thematic Group which summarised the work planned by the ETG to implement actions in the Community Plan and develop a scorecard and work programme.

Decision

Agreed to note the contents of the submitted report.

(Ref: Report by Douglas Cowan HIE, dated 2 February 2011, submitted)

The Chair thanked everyone for their attendance at the meeting and informed them that Lynn Smillie, Area Customer Services Manager, was to retire on medical grounds. The Chair extended her gratitude to Lynn who she said, had been a fountain of knowledge to the Helensburgh and Lomond Area Committee. Councillor Dance then asked that the best wishes of the Group be passed on to Lynn for her retirement.

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**ARGYLL AND BUTE COUNCIL
COMMUNITY SERVICES**

**CPP MANAGEMENT COMMITTEE
13 APRIL 2011**

SOCIAL AFFAIRS THEMATIC GROUP UPDATE

1. SUMMARY

This report provides a brief update on the progress of the Social Affairs Thematic Group (SATG)

2. RECOMMENDATIONS

It is recommended that the CPP Management Committee note the content of this report.

3. DETAIL

The last meeting of the SATG was on the 14th February 2011.

The Group considered the following reports:

- Budget Settlement Report – outline of the financial settlement for the Council for financial year 2011/12.
- The Strategic Housing Investment Plan (SHIP) and noted the impact of the significant reductions in housing investment finance in future years
- A presentation on the 3rd Sector Partnership by Glenn Heritage noting the support by the partnership for voluntary and community organisations, support for volunteers and support for social enterprises.
- A series of partnership groups' highlight and exception reports from the Strategic Housing and Communities Forum; Child Protection Committee; Argyll and Bute Children, Community Safety Partnership and the 3rd Sector Partnership.
- Development of Telecare and Nighttime Home Care Services and out of hours social work and mental health services. The progress on shifting the balance of care for elderly persons was discussed in detail.
- Community Payback Orders – outlining the new CPO's as a replacement for the outgoing Probation and Community Service Orders.

- Updates in relation to scorecard development, SOA/CP Review; Integration of Partnership Groups.

4. CONCLUSION

The agenda for the SATG has developed a greater depth over recent meetings and has looked at a wide range of service areas. The papers have prompted significant partner debate and scrutiny of performance.

**CLELAND SNEDDON
EXECUTIVE DIRECTOR OF COMMUNITY SERVICES**

5th April 2011

**Argyll and Bute Community Planning
Partnership**

**Management Committee
Date: 13th April 2011**



Title: Update Report on Environment Thematic Group

1. SUMMARY

1.1 This report summarises progress which the Environment Thematic Group has made in regard to developing and implementing actions in the Community Plan, and in developing a scorecard and work programme.

2. RECOMMENDATIONS

2.1 That the Management Committee note the progress which the Environment Thematic Group has made in progressing outcomes from the agreed action plan and scorecard for the group.

3. BACKGROUND

- 3.1** The Environment Thematic Group meets quarterly and is progressing in delivering the outcomes and actions relating to the Environment of Argyll and Bute contained in the Community Plan.
- 3.2** At its most recent meeting in February 2011, the group viewed the current Scorecard, noting that SNH were leading on the development of a list of national outcomes for the Environment. The group further discussed whether all of the proposed measures would be relevant to Argyll and Bute, and noted that if they were not all relevant it was open to individual Community Planning Partnerships to look for relevant alternatives. As a result of the discussion held it was agreed that officers from partnership organisations would meet with the Chair and Thematic lead to discuss the National Outcomes, and would bring a report and amended Scorecard to the May meeting of the Thematic group for consideration.
- 3.3** The meeting had an informative update provided on work progressing in regard to conservation of the Marine Environment. They had further presentations on the work of Scottish Natural Heritage, were given an update on the recent Review of the Agricultural Forum, and were given a demonstration of the Council's new Renewables Interactive Mapping System.
- 3.4** Strategic Partnership reports were submitted by the Argyll and Bute Local Biodiversity Partnership and the Argyll and Bute Local Access Forum, and were noted by the group.

4. CONCLUSION

- 4.1** The Environment Thematic Group are concentrating on their performance management role by developing and refining their Performance Scorecard in light of guidance on National Outcomes for the Environment.

For further information contact: Andrew Campbell, Scottish Natural Heritage

Telephone 0300 244 9361 (SNH Oban office)

**Argyll and Bute Community Planning
Partnership**

**Economy Thematic Group Report
Management Committee April 13 2011**

argyll and bute
communityplanningpartnership



1. SUMMARY

1.1 A full report on the last Economy Thematic Group meeting held on 23 February was submitted to the CPP full partnership meeting on 9 March. This report concentrates solely on the work currently being undertaken to redesign the Scorecard. Approval for the revised format will be sought at the meeting on 25 May

2. PROPOSED SCORECARD MEASURES

2.1 The aim of the Scorecard is to track performance of key partners against targets and also provide a barometer of the local economy.

It has been agreed that the measures will be monitored on an ongoing basis and inform discussion at future meetings as a standard agenda item. Data will be grouped to reflect whether it is collected annually or more regularly.

Data which is already recorded elsewhere in Pyramid will not feature on the Scorecard to avoid duplication.

2.2 In future it is proposed that the Scorecard information will be grouped as follows:-

2.21 Partners Success Measures.

This will incorporate information being reported by Business Gateway. Skills Development Scotland have agreed to provide input on school leaver destinations and other partners are being encouraged to participate in making available figures which will provide a barometer for Argyll's economic performance

2.22 Economic Indicators.

Figures will be collated monthly on unemployment in each of the Argyll and Bute travel to work areas

Figures will be collated annually for each of the following

- Population and age structure

- Number of people in employment, economic activity rate and self-employment rate
- Business Start-up rates- to include VAT registrations and PAYE (data will be two years in arrears)
- School roll numbers from council records
- Average house prices for the region
- Ferry traffic figures

2.23 National Outcomes (SOA)

These sections will remain unchanged.

2.24 Narrative will be provide on the delivery of

- Renewable Energy Action Plan (REAP)
- Economic Development Action Plan
- Argyll Marine Science Initiative
- CHORD

Next Economy Thematic Group meeting will to be held on 25May 2011

For further information contact: Douglas Cowan
douglas.cowan@hient.co.uk

Telephone 01546 605402